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§3–312.

- (a) An initial commission expires 3 years after its date of issuance.
- (b) (1) At the end of the term of a commission, the commission is renewable for a 3-year term if:
- (i) before submitting an application for renewal, the special police officer has completed 12 hours of in–service training approved by the Secretary in consultation with the Maryland Police Training and Standards Commission; and
- (ii) the employer of the special police officer submits to the Secretary:
- 1. an application in the manner and format designated by the Secretary;
- 2. one complete set of the applicant's legible fingerprints taken in a format approved by the Director of the Federal Bureau of Investigation;
- 3. the mandatory processing fee required by the Federal Bureau of Investigation for a national criminal history records check; and
- 4. subject to paragraph (2) of this subsection, a renewal fee of \$60.
 - (2) A renewal fee may not be charged to a unit of the State.
- (c) (1) The Secretary shall apply to the Central Repository for a national criminal history records check for each applicant for a special police commission.
- (2) As part of the application for a criminal history records check, the Secretary shall submit to the Central Repository:
- (i) a complete set of the applicant's legible fingerprints taken in a format approved by the Director of the Federal Bureau of Investigation; and
- (ii) the mandatory processing fee required by the Federal Bureau of Investigation for a national criminal history records check.

- (3) The Central Repository shall provide a receipt to the applicant for the fees paid in accordance with paragraph (2)(ii) of this subsection.
- (4) In accordance with Title 10, Subtitle 2 of the Criminal Procedure Article, the Central Repository shall forward to the applicant and the Secretary a printed statement of the applicant's criminal history information.
- (5) Information obtained from the Central Repository under this section:
 - (i) is confidential and may not be disseminated; and
- (ii) may be used only for the purposes authorized by this section.
- (d) The Secretary may set the deadline for submitting a renewal application to the Secretary.

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